

British Islamic Gardens' Privacy Policy



Email: info@bigardens.org

Tel: 0118 391 5515

We at British Islamic Gardens (BIG) are committed to protecting and respecting your privacy.

By volunteering or being supported by our service, you agree to the collection and use of information in accordance with this policy. This policy sets out when and why we collect personal information, how we use it and how we keep it secure. If you have any queries about this policy please email us at info@bigardens.org

Collecting Information

We will collect several different types of information including personal information from you for various purposes to provide and improve our service to you. You volunteer this information in a variety of ways including, but not limited to, when you register with us to become a volunteer, sign up to our chat groups, make a donation to us, register your name to use our service or otherwise provide us with personal information.

Data Processors (or Service Providers)

Data Processor (or Service Provider) means any natural or legal person who processes the data on behalf of the Data Controller (BIG).

We may use the services of various internal senior BIG Team members to process your data more effectively.

Types of Data Collected

Personal Data

While using our service, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you ("Personal Data"). Personally, identifiable information may include, but is not limited to:

- Email address
- First name and last name
- Phone number

- Address

We may use your Personal Data to contact you with marketing or promotional materials and other information that may be of interest to you. You may opt out of receiving any, or all, of these communications from us by contacting us at info@bigardens.org.

Usage Data

We may also collect information about how the service is accessed and used (“Usage Data”). This Usage Data may include information such as the pages of our web-page service that you visit, the time and date of your visit, the time spent on those pages, unique device identifiers and other diagnostic data. Usage Data may also include the list of volunteers and visitors at our organised activities.

Location Data

We may use and store information about your location if you give us permission to do so (“Location Data”). We use this data to provide features of our service, to improve and customise our service.

You can enable or disable location services through your device settings.

Use of Data

BIG uses the collected data for various purposes:

- To provide and maintain our service
- To notify you about changes to our service
- To allow you to participate in interactive features of our service when you choose to do so
- To provide support from senior BIG Team members
- To gather analysis or valuable information so that we can improve our service
- To monitor the usage of our service
- To detect, prevent and address technical issues
- To provide you with news and general information about other events which we offer that are similar to those that you have already supported, unless you have opted not to receive such information

Legal Basis for Processing Personal Data under General Data Protection Regulation (GDPR)

If you are from the European Economic Area (EEA), BIG’s legal basis for collecting and using the personal information described in this Privacy Policy depends on the Personal Data we collect and the specific context in which we collect it.

BIG may process your Personal Data because:

- We need to perform a contract with you
- You have given us permission to do so
- The processing is in our legitimate interests and it's not overridden by your rights
- To comply with the law

Retention of Data

BIG will retain your Personal Data only for as long as is necessary for the purposes set out in this Privacy Policy. We will retain and use your Personal Data to the extent necessary to comply with our legal obligations (for example, if we are required to retain your data to comply with applicable laws), resolve disputes, and enforce our legal agreements and policies.

BIG will also retain Usage Data for internal analysis purposes. Usage Data is generally retained for a shorter period of time, approximately 50 months, except, when this data is used to strengthen the security or to improve the functionality of our service, or we are legally obligated to retain this data for longer time periods.

Volunteer data collected through forms will be held for at least three months from the last date of interaction with BIG.

Transfer of Data

BIG may also share your data within the BIG's senior members Team.

BIG will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Policy and no transfer of your Personal Data will take place to an organization unless there are adequate controls in place including the security of your data and other personal information.

Disclosure of Data

We do not sell, trade or otherwise transfer your personal data to outside third parties.

We do reserve the right to release such personal data to provide you with services you have requested from us.

Non-personal information may be provided to other parties for marketing, advertising or other BIG use.

Disclosure for Law Enforcement

Under certain circumstances, BIG may be required to disclose your Personal Data to protect your rights or the rights of others' property or safety if required to do so by law or in response to valid requests by public authorities (e.g. a court or a government agency).

Legal Requirements

BIG may disclose your Personal Data in the good faith belief that such action is necessary to:

- To comply with a legal obligation
- To protect and defend the rights or property of BIG
- To prevent or investigate possible wrongdoing in connection with our service
- To protect the personal safety of our service users, volunteers or the public
- To protect against legal liability

Security of Data

The security of your data is important to us, but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means to protect your Personal Data, we cannot guarantee its absolute security.

Your Data Protection Rights Under General Data Protection Regulation (GDPR)

BIG aims to take reasonable steps to allow you to correct, amend, delete, or limit the use of your Personal Data.

If you wish to be informed what Personal Data we hold about you and if you want it to be removed from our systems, please contact us at info@bigardens.org.

In certain circumstances, you have the following data protection rights:

The right to access, update or to delete the information we have on you.

The right of rectification. You have the right to have your information rectified if that information is inaccurate or incomplete. We will do this within 30days of your request.

The right to object. You have the right to object to our processing of your Personal Data.

The right of restriction. You have the right to request that we restrict the processing of your personal information.

The right to data portability. You have the right to be provided with a copy of the information we have on you in a structured, machine-readable and commonly used format.

The right to withdraw consent. You also have the right to withdraw your consent at any time where BIG relied on your consent to process your personal information.

Please note that we may ask you to verify your identity before responding to such requests.

You have the right to complain to a Data Protection Authority about our collection and use of your Personal Data. For more information, please contact your local data protection authority in the European Economic Area (EEA).

Consent and Communication

By providing us with your personal information, you consent to the collection and use of that information for the purposes and in the manner described in this Privacy Policy. It is easy for you to change or withdraw your communication preferences with us at any time. You can contact us at any time to request changes to how we contact you – or to tell us not to contact you at all. We will always respect your wishes.

You have the right to ask for a copy of the information we hold about you and to have any inaccuracies in your information corrected. Your information will never be shared with a third party, without your prior consent.

Social Media

The data we are given access to by social media services will vary but will always be in line with the Terms of that particular service. We will not be able to access your private messages or photos and it will include only what you specifically send to us.

BIG's website may use social sharing buttons which help share web content directly from web pages to the social media platform in question. Users are advised before using such social sharing buttons that they do so at their own discretion and note that the social media platform may track and save your request to share a web page respectively through your social media platform account.

Behavioural Remarketing

BIG may use remarketing services to advertise on third party websites to you. Our third-party vendors use cookies to inform, optimise and serve ads based on your past visits to them.

Twitter

Twitter remarketing service is provided by Twitter Inc.

You can opt-out from Twitter's interest-based ads by following their instructions: <https://support.twitter.com/articles/20170405>

You can learn more about the privacy practices and policies of Twitter by visiting their Privacy Policy page: <https://twitter.com/privacy>

Facebook

Facebook remarketing service is provided by Facebook Inc.

You can learn more about interest-based advertising from Facebook by visiting this page: <https://www.facebook.com/help/164968693837950>

To opt-out from Facebook's interest-based ads follow these instructions from Facebook: <https://www.facebook.com/help/568137493302217>

Facebook adheres to the Self-Regulatory Principles for Online Behavioural Advertising established by the Digital Advertising Alliance. You can also opt-out from Facebook and other participating companies using your mobile device settings.

For more information on the privacy practices of Facebook, please visit Facebook's Data Policy: <https://www.facebook.com/privacy/explanation>

Google AdWords

Google AdWords remarketing service is provided by Google Inc.

You can opt-out of Google Analytics for Display Advertising and customize the Google Display Network ads by visiting the Google Ads Settings page: <http://www.google.com/settings/ads>

Google also recommends installing the Google Analytics Opt-out Browser Add-on – <https://tools.google.com/dlpage/gaoptout> – for your web browser. Google Analytics Opt-out Browser Add-on provides visitors with the ability to prevent their data from being collected and used by Google Analytics.

For more information on the privacy practices of Google, please visit the Google Privacy Terms web page: <http://www.google.com/intl/en/policies/privacy/>

Analytics

We may use third-party Service Providers to monitor and analyse the use of our Service.

Google Analytics

Google Analytics is a web analytics service offered by Google that tracks and reports website traffic. Google uses the data collected to track and monitor the use of our Service. This data is shared with other Google services. Google may use the collected data to contextualize and personalize the ads of its own advertising network.

You can opt-out of having made your activity on the Service available to Google Analytics by installing the Google Analytics opt-out browser add-on at this link <https://tools.google.com/dlpage/gaoptout>. The add-on prevents the Google Analytics JavaScript (ga.js, analytics.js, and dc.js) from sharing information with Google Analytics about visits activity.

For more information on the privacy practices of Google, please visit the Google Privacy Terms web page: <http://www.google.com/intl/en/policies/privacy/>

External Links – Third Party

Our Service may contain links to other sites that are not operated by us.

Although this website only looks to include quality, safe and relevant external links, users are advised to adopt a policy of caution before clicking any external web links mentioned throughout this website or on BIG's social media channels.

BIG cannot guarantee or verify the contents of any externally linked website despite our best efforts. Users should therefore note they click on external links at their own risk and BIG cannot be held liable for any damages or implications caused by visiting any external links mentioned.

Children's Privacy

Unless you are volunteering with us for a Duke of Edinburgh Award or another similar scheme, our service does not address anyone under the age of 18 ("Children").

Apart from where parental consent has been given for children to volunteer with BIG, we do not knowingly collect personally identifiable information from anyone under the age of 18. If you are a parent or guardian and you are aware that your children have provided us with personal data, please contact us. If we become aware that we have collected personal data from children without verification of parental consent, we take steps to remove that information from our servers.

Changes to this Privacy Policy

We may update our Privacy Policy from time to time.

You are advised to review this Privacy Policy periodically for any changes.

BIG reserves the right to amend this Privacy Policy. The most up to date version will always be available on request to info@mysadaka.co.uk.

Resources and further information

[Data Protection Act 1998](#)

[Privacy and Electronic Communications Regulations 2003](#)

[Privacy and Electronic Communications Regulations 2003 – The Guide](#)

[General Data Protection Regulation](#)

[Twitter Privacy Policy](#)

[Facebook Privacy Policy](#)

[Google Privacy Policy](#)

[Linkedin Privacy Policy](#)

[Mailchimp Privacy Policy](#)

Filing a complaint:

If you are not satisfied with how we manage your personal information, you have the right to make a complaint to the UK Information Commissioner at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or online at: <https://ico.org.uk/concerns/>.

Contact

Questions, comments and requests regarding this privacy policy are welcomed and may be sent to info@bigardens.org

Glossary of terms:

Service

Service is the activity that we are providing, such as our gardening sessions at BIG's project sites.

Personal Data

Personal Data means data about a living individual who can be identified from those data (or from those and other information either in our possession or likely to come into our possession). Non-personal data means data that is in no way personally identifiable.

Usage Data

Usage Data is data collected automatically either generated by the use of the Service or from the Service infrastructure itself (for example, the duration of a page visit, or donating on our online donation page).

Data Controller

Data Controller means the natural or legal person who (either alone or jointly or in common with other persons) determines the purposes for which and the manner in which any personal information are, or are to be, processed.

For the purpose of this Privacy Policy, we are a Data Controller of your Personal Data.

Data Processors (or Service Providers)

Data Processor (or Service Provider) means any natural or legal person who processes the data on behalf of the Data Controller.

We may use the services of various Service Providers in order to process your data more effectively.

Data Subject (or User)

Data Subject is any living individual who is using our Service and is the subject of Personal Data. This term may also be used interchangeably collectively to refer to a visitor or member.

Visitor

A visitor is someone who browses our website, visits our services or interacts with us but is not a BIG volunteer.

Member

A member is someone who has agreed and signed the terms and conditions of our membership document to better support our services.